



# SHT

SMITH, HALL, & TUNSON  
LEGAL SERVICES

Payroll Sheet

FULL NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

EMPLOYEE #: \_\_\_\_\_

WEEK OF: \_\_\_\_\_ TO \_\_\_\_\_

**PLEASE FILL IN YOUR COMPLETE SCHEDULE FOR THE WEEK(S) IN QUESTION**

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DATE							
SERVES							
CLIENT/ZIP							

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DATE							
SERVES							
CLIENT/ZIP							

TOTAL SERVED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In order to process your payroll more rapidly, please make sure that you have filled in all of the necessary information and attached all correspondence:

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_